

Skills for work **Confidence for life**



Courses & Programs **2023**

Certificate Courses



CHC30221 Certificate III in **School Based Education Support**

Help kids in the classroom as an education support officer.

2 days per week, 26 to 34 weeks



CHC43115 Certificate IV in **Disability**

Support, empower and include people with a disability.

2 days per week, 32 weeks



CHC33015 Certificate III in **Individual Support (Disability)**

Care for and support people with a disability.

2 days per week, 26 weeks



CHC33015 Certificate III in **Individual Support (Ageing, Home and Community)**

Support people in aged and community care.

2 days per week, 26 weeks



TOID 4172 Your course may be fully funded. Contact us to find out. Training is delivered with Victorian and Commonwealth funding. Individuals with disabilities are encouraged to access government subsidised training.

1300 843 236

www.thecentre.vic.edu.au

Skills for Life and Work



22523VIC Certificate I in **Employment Pathways**

Learn core work skills and confidence to talk about your abilities and strengths during the interview process.

2 days per week, 12 weeks



22567VIC / 22566VIC **Ability Me** (Certificate I in Work Education & Certificate I in Transition Education)

This course grows the confidence and abilities of people with a cognitive or intellectual disability.

2 days per week, 44 weeks



22481VIC Certificate II in **Work Education**

People with cognitive or intellectual disabilities explore options for training and work, and improve their work-readiness skills.

2 days per week, 26 weeks



22472VIC/22473VIC **Getting there** (Certificate I & II in General Education for Adults)

Discover what you want to do, improve your skills, and get back to work or education.

2 days per week, 26 weeks

**You can meet your WorkForce Australia obligations
with our courses and programs.**



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Short Courses



First Aid

HLTAID011 Provide first aid



First Aid in Education and Care

HLTAID012 Provide first aid in an education and care setting



Serve Drinks

SITHFAB024 Prepare and serve non-alcoholic beverages



CPR

HLTAID009 Provide cardiopulmonary resuscitation



Food Safety

SITXFSA005 Use hygienic practices for food safety



Barista

SITHFAB025 Prepare and serve espresso coffee



PBELS

HLTAID010 Provide basic emergency life support



RSA

SITHFAB021 Provide responsible service of alcohol



Chemical User Course

AHCCHM307 Prepare and apply chemicals to control pest, weeds and diseases & AHCCHM304 Transport and store chemicals



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Learn Local Courses



Microsoft Office Intensive

Learn to work with Word, Excel, Outlook and PowerPoint for your job.



Digital Essentials

Learn to work with digital technology and devices (level 1 and 2).



You & Customer Service

Learn to give your customers a positive experience.



I AM

Start a positive lifestyle by working on your self-awareness and positive beliefs.



Step Up

Work on your language, literacy and numeracy skills, for learners with learning difficulties.



Pathways to TAFE: Gaining the Edge

Prepare for your free TAFE course with some essential skills.



Pathways to TAFE: Employable ME

Identify your skills and interests to choose your future training or job.



Pathways to TAFE: Moving On

Learn to access the job market.

Mentoring & Support



Reconnect

The Reconnect Program is a Victorian Government initiative that helps people who are long-term unemployed or at risk of unemployment back to training and work. It is delivered in Wangaratta, Benalla, Mansfield, Strathbogie, Mitchell and Greater Shepparton.



Jobs Victoria Employment Service

As a jobs Victoria Partner, our Mentors work with people who experience barriers to get the support they need, and take steps towards training or work.



Support

The support we can offer our Reconnect and Jobs Victoria clients can include mentoring, financial support for travel, PPE or other work related or training costs.

Sport & Community



Sport North East, the regional sports assembly, supports sporting clubs and people of all ages and abilities to live an active lifestyle, and participate in sport and active recreation.



Community Visitors Scheme

Volunteer and visit isolated people in residential aged care and home care through the Community Visitors Scheme.



Carers Employment Support Program

Unpaid carers in the Hume and Goulburn Valley get individual support and help to access training and work.

For employers



Workplace Training & Traineeships

You can hire employees and then qualify them for specific roles, or train existing workers on the job. We offer flexible delivery of nationally recognised qualifications in health care, aged care, education and disability.



Skills & Licencing

We can offer our short courses at your workplace, or discuss your needs for a tailor-made training package for your employees.



Work Placements

Prepare students for work by giving them real experience at your workplace. Work placement allows you and potential employees to meet.



Foundation Skills for Your Future

If you are an employer in the disability sector, you can offer this training to develop the language, literacy, numeracy and digital literacy skills of your employees.



You are at the centre

Your success is our passion. Your strengths and needs are where our work, together, starts. We offer flexible programs and courses to meet your needs and support you at every step of the way towards your goal.

We help you to reach your goal

You get help from The Centre when you need it to succeed. We help you explore the skills and connections you need to complete your course successfully. If you run into difficulties, you will find us at your side, working together with you to get you through.



Learn in a town near you

You find us in Wangaratta, Seymour and other community centres across the region. We work with local community organisations, agencies and employers.

We create opportunities

We are driven to create a vibrant future for people and communities in the North East. Together, we make choices for your future. Together, we find options for personal development, sport, volunteering, training, work or business.



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contact@thecentre.vic.edu.au

A Child Safe Organisation

TOID 4172

Reg. No. A0001858K